

Special Consideration Application form.

Special Considerations: Application Form (Email to: enquiries@therailacademy.com)			
About the apprentice and assessment			
Name of the apprentice:			
Unique Learner Number (ULN) of apprentice:			
Name of the Employer:			
Name of the Training Provider:			
Contact Details			
Title and Level of the Apprenticeship:			
End-point Assessment Component (eg, project, interview)	Date of Assessment	Reason for special consideration request. For example: accident, significant disturbance during assessment	Supporting evidence
Was the end-point assessor / invigilator notified at the time of the assessment?	Yes (Please detail who was notified)	No (please detail why they were not notified)	
Declaration			
Signature of apprentice			
Name, Job Role and Signature of employer representative			
Name and Signature of training provider representative			
Date			

Special Consideration Application form.

Record of TRA Review and Decision	
End-point Assessment Component (eg, project, interview).	
Name of Investigator.	
Details of Investigation (actions, those involved).	
Have any other apprentices been impacted by the incident that led to the special consideration request?	
Investigation outcome and decision.	
<p>Declaration</p> <p>This is to confirm that the decision regarding special considerations has been made without any conflict of interest, and that where:</p> <ul style="list-style-type: none"> the application has been rejected; a full explanation has been provided alongside the rights to appeal. the application has been approved; the special considerations have been detailed, and are in line with those expected of industry standards and health and safety requirements, and that the adjustment will not impact upon the integrity of the assessment. 	
Signature	
Date	
Date decision reported to applicant:	